

Consideration of Question 5 AGAR Form Section 1

1. The Old Somerby Parish Council have appointed an Internal Auditor who has acted in the role for the Parish Council for some years. He inspects the Financial Statements generally 3 times per annum and attends Parish Council Meetings to answer any questions there might be.
2. He prepares and signs off a report for the Parish Councillors each time and makes himself available for questions.
3. The Parish Clerk is not a signatory for the payment of cheques. He present all invoices to those Councillors who are signatories for checking and signing before they countersign the cheque.
4. The Clerk prepares a Financial Statement for each Parish Council Meeting showing the Bank Reconciliation, any outstanding cheques and listing all payments and income for that financial year to date. That Statement is checked and signed off by the Clerk and the Lead Councillor Finance for the Parish Council. Upon his visits the Internal Auditor also checks and signs it off.
5. All Financial Statements with signatories redacted are published with the Parish Council Minutes after each meeting. They are published on the 3 Notice Boards in the Parish and also on the Parish Council's Website.

(Signatures redacted)

Cllr P Burrows

Nick Craft

David J Holmes

Lead Councillor Finance

Internal Auditor

Clerk to Old Somerby PC

30 April 2026

30 April 2026

30 April 2026